The ITL Associate Deans (L&T) Group was convened in 2007 to support the work of the University community in enhancing teaching and learning. The Group meets regularly to provide a forum for consultation, planning and collaborative support.

The work of the group supports the teaching enhancement work of the DVC (Education), the ITL, the Deans and others involved in teaching development in faculties and divisions. In particular it supports the Deans, through the A/Deans Learning and Teaching, in identifying and acting on teaching and learning development priorities in the faculties. It also provides a forum for consultation and critical discussion in support of relevant SEG sub-committees, in particular the Education sub-committee and the Curriculum and Course Planning sub-committee.

Meetings of the Group are convened and chaired by the ITL. The membership of the group comprises the Associate Dean (L&T) (or equivalent) from each faculty and/or Division and the academic staff of the ITL. It is anticipated that the scope and activities of the Group will evolve in response to the changing needs of the University community.

The members of the Group cooperate to:

1. Facilitate consultation between Faculties and Divisions, and the DVC Education and the ITL, on issues related to the enhancement of teaching and learning
2. Facilitate the establishment of appropriate processes in Faculties and Divisions to implement University policies and strategies related to teaching and learning
3. Support Faculties and Divisions in interpreting teaching quality assurance data and identifying potential contributing factors
4. Support Faculties and Divisions in prioritising and planning effective responses to the teaching and learning issues identified in quality assurance data
5. Support the Associate Deans in providing teaching and learning leadership in their faculties
6. Support the dissemination and communication of information regarding strategic University initiatives in teaching and learning to colleagues in the Faculties and Divisions
7. Identify and prioritise strategic issues for the group to address each year
8. Support the learning of members of the group and the University community in relation to teaching and learning
9. Foster an institutional culture that values excellence in teaching and learning

The meetings are:

1. Held monthly from February to November.
2. Arranged with regard to the workloads and priorities of members and cognisant of the different members’ motivations and reasons for engagement and participation in relation to particular topics
3. Intended to provide focused input and to co-create new resources and capabilities rather than simply be a sharing of participants’ opinions
4. Intended to facilitate consultation on new ITL projects as well as consultation with the DVC (Education) on university initiatives
5. Organised in a variety of formats dependent on the purposes of particular meetings
6. Expected to support, and be supported by, the work of members between meetings. This work might involve the members’ usual leadership of teaching and learning activities as well as gathering information to share with other members of the group or meeting with other members of the group.
7. Reviewed annually through participant feedback